

City of Waurika, Oklahoma



CITY COMMISSION CHAMBERS

122 S. Main

Waurika, OK 73573

REGULAR MEETING

WAURIKA CITY COMMISSION

Monday, April 11, 2022

6:00 P.M.

Minutes

(FOLLOWING ANY BOARD OF ADJUSTMENTS, PLANNING & ZONING, & WAURIKA DEVELOPMENT TRUST MEETINGS)

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its city/Trust manager, staff, attorney or to the recommending board, commission, or committee.

1. Call to Order

6:00 p.m.

2. Invocation- Adam Brinson

3. Flag Salute.

A. Pledge of Allegiance to United States of America.

B. Official Salute to the State Flag of Oklahoma

4. Roll Call: Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett

Present: Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett

5. Citizen Comments: *Anyone having an item of business to present to the Waurika City Commissioners are requested to sign in prior to the meeting and will be required to limit their presentation to three (3) minutes. To ensure compliance with the Oklahoma Open Meeting Act no action will be taken on information received from Citizen Comments, nor will there be any feedback from the Commissioners.*

Monica Bartling- Talked about Let's Talk Waurika, upcoming job fair, and thanked the City and FHA for cleaning up the city and four way on 81 Hwy during Clean up week.

Jerry Wallace- Discussed the Annex of his property on Hwy 70

Virgil Duncan- Discussed the alleyway behind one of his property's.

6. Consent Docket: *The following items are considered routine by the Waurika City Commissioners and will be enacted with one motion. Discussion desired on any item, that item will be removed from the Consent Agenda and considered separately.*

A. Acceptance of the Minutes of the March 14, 2022, Regular Meeting.

B. Acknowledgement of the General Fund Claims.

Adam Brinson made a motion to accept consent docket items A and B; Second by Bill Everett
Ayes-Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett

Nays-None

7. Discussion, consideration, and possible action on items removed from the Consent Docket.
None
8. Discussion, consideration, and possible action to approve Resolution #04112022-03 establishing a master fee schedule for service fees for city departments

Adam Brinson made a motion to accept Resolution 04112022-03 establishing a master fee schedule for service fees for city departments; Second by Bill Everett

Ayes- Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett

Nays-None

9. Discussion, consideration, and possible action on Ordinance #04112022-07,
An Ordinance granting to One Gas, Inc., Acting by and through its Oklahoma Natural Gas Company Division, and its successors and assigns, for a period of twenty-five (25) years from approval and acceptance of this ordinance, a non-exclusive franchise and right to enter the public ways to install, operate, and maintain a distribution system within, along, across, over and under the public ways of the City of Waurika Oklahoma for the transportation, distribution and/or sale of gas to consumers and the public generally in the city; defining the words and phrases therein; providing for assignment, sale or lease of the franchise; proving that the city may enact an ordinance charging persons transporting gas through grantee's distribution system a fee on the calculated value of such transported gas; providing for use and repair of the public ways; proving for regulation of service; establishing depth of pipelines; establishing rights and duties in the movement and alteration of pipeline; providing for indemnification of the City of Waurika; Providing for grantee's rules and regulations; Providing for inspection of grantee's records; Requiring grantee to pay a franchise fee; Providing for conditions of the franchise; Providing for construction to this ordinance to an election of the qualified voters of the city; Providing for acceptance of this franchise by grantee and both and effective and an operative date thereof; Repealing all other ordinances directly in conflict herewith; Providing for severability; and declaring an emergency

Adam Brinson made a motion to accept Ordinance 04112022-07; Second by Jacob Eck

Ayes- Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett

Nays-None

10. Discussion, consideration, and possible action to approve emergency clause for Ordinance 04112022-07

Jacob Eck made a motion to accept Emergency clause for Ordinance 04112022-07; Second by Sharon Duncan

Ayes- Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett

Nays-None

11. Discussion, consideration, and possible action on Resolution # 04112022-04, a Resolution authorizing the Mayor of the City of Waurika, Oklahoma, to issue an election Proclamation calling for a special election in the City of Waurika on August 23, 2022.

Jacob Eck made a motion to approve Resolution # 04112022-04 authorizing the mayor of the City of Waurika, Oklahoma to issue an election proclamation calling for a special election in the City of Waurika August 23, 2022; Second by Sharon Duncan

Ayes- Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett
Nays-None

12. Discussion, consideration, and possible action to approve a Special Election Proclamation authorizing the calling of a special election in the City of Waurika, Oklahoma on August 23, 2022, to submit to the qualified voters of the City of Waurika the following proposition, to wit:

Shall ordinance #04112022-07 for the grant of a franchise to One Gas, Inc., acting by and through its Oklahoma Natural Gas Company Division, and its successors and assign, for a period of twenty-five years for a natural gas distribution system within the City of Waurika, all as provide in Ordinance #04112022-07 be approved.

Adam Brinson made a motion to accept Special Election Proclamation; second by Bill Everett

Ayes- Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett
Nays-None

13. Discussion, consideration, and possible action on approving Ordinance # 04112022-08

Amending the Code of Ordinances of the City of Waurika, Title 10 Building and Development, Chapter 3 park and Recreational Facilities, Section 8-3-1, Rules, and regulations, by adding subpart E to provide for a use agreement and related regulations; To provide time frames; and appeals in the event of a denial by the city manager; to add subpart F to provide that the Board of City Commissions shall adopt a fee schedule by Resolution for the use of City Property

Jacob Eck made a motion to accept Ordinance 04112022-08; second by Sharon Duncan

Ayes- Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett
Nays-None

14. Discussion, consideration, and possible action on approving Emergency Cause for Ordinance # 04112022-08

Adam Brinson made a motion to accept emergency clause for Ordinance 04112022-08; second by Jacob Eck

Ayes- Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett
Nays-None

15. Discussion, consideration, and possible action on approving Ordinance 04112022-09,

Amending the code of Ordinances of the City of Waurika, Title 3, finance and taxation, Chapter 1, Financial and Business Procedures, Section 3-1-1, Purchasing and Sales Procedures, Part C, Selling or Disposing of Surplus or obsolete Supplies or Equipment to Provide that the City Commission may dispose of surplus property as worthless, may sell or donate surplus property to a governmental entity or may sell surplus property by bids; To further provide that the City Manager may dispose of surplus property in a manner in which he deems is in the best interest of the city when no bids are received or when the board rejects all bids and does not authorize the surplus property to be put back out to bid.

Adam Brinson made a motion to accept Ordinance 04112022-09; second by Jacob Eck

Ayes- Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett
Nays-None

16. Discussion, consideration, and possible action on Resolution 04112022-05, Electing the standard allowance available under the revenue loss provision of the Corona Virus Local Fiscal Recovery fund established under the American Rescue plan to be used for the general provision of government services.

Bill Everett made a motion to accept Resolution 04112022-05; second by Henry Lara

Ayes- Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett

Nays-None

17. Discussion, consideration, and possible action to approve Resolution #04112022-06 approving and adoption of the revised employee handbook.

Bill Everett made a motion to accept Resolution 04112022-06; second by Sharon Duncan

Ayes- Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett

Nays-None

18. Discussion, consideration, and possible action to purchase \$11,305 in asphalt to be reimbursed by the remaining balance of the 2020 REAP grant awarded to the City of Waurika for street repairs.

Adam Brinson made a motion to accept the purchase of \$11,305 in asphalt; second by Jacob Eck

Ayes- Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett

Nays-None

19. Discussion, consideration, and possible action to purchase an Asphalt cutter up to the amount of \$2,800 to help with the REAP grant repairs.

Bill Everett made a motion to accept purchase of an asphalt cutter up to the amount of \$2,800; second by Henry Lara

Ayes- Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett

Nays-None

20. Discussion, consideration, and possible action to write off old dept as approved by Resolution 10122020-12 and letter submitted by the Mayor of Waurika.

No action

21. Discussion, consideration, and possible action to sign an agreement to work with South Central Oklahoma Workforce Board to fund a 13-week program to pay 100% of a 40 hour per week contract worker's salary and workman's comp paid by the SCOWB directly to the workers with supervision and approval by the City of Waurika for a 40 hour per week persons from May 29, 2022, to August 27, 2022.

Adam Brinson made a motion to sign agreement to work with SCOWB; second by Sharon Duncan

Ayes- Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett

Nays-None

22. Department Reports provided by City Clerk/Code Enforcement, Court Clerk, Fire Dept., Police Dept., Street Dept., and City Manager.

23. Discussion, consideration, and possible action to accept financial reports by RS Meacham.

Bill Everett made a motion to accept the report as presented by RS Meacham; Second by Jacob Eck

Ayes- Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett
Nays-None

24. Adjourn.

Henry Lara made a motion to adjourn; Second by Adam Brinson

Ayes- Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett
Nays-None

Filed in the office of the Waurika City Clerk and posted in the Community Notification Box at the front of the Waurika City Hall on **Thursday**, the 7th day of **April**, **2022** at 1:00 P.M.

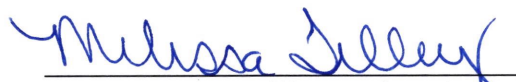
Bill Everett – Mayor
122 S. Main
Waurika, OK, 73573
(580) 228-2713



Bill Everett – Mayor

Jacob Eck - Vice Mayor

ATTEST:



Melissa Tilley – City Clerk

