

# City of Waurika, Oklahoma



CITY COMMISSION CHAMBERS  
122 S. Main  
Waurika, OK 73573  
**Regular MEETING**  
WAURIKA CITY COMMISSION  
Monday, December 13, 2021  
6:00 P.M.  
**Minutes**

(FOLLOWING ANY BOARD OF ADJUSTMENTS, PLANNING & ZONING, & WAURIKA DEVELOPMENT TRUST MEETINGS)

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its city/Trust manager, staff, attorney or to the recommending board, commission, or committee.

1. Call to Order.

**6:01 P.M.**

2. Invocation

**Adam Brinson**

3. Flag Salute.

A. Pledge of Allegiance to United States of America.

B. Official Salute to the State Flag of Oklahoma

4. Roll Call: Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett

**Present: Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett**

**Absent: None**

5. Citizen Comments: *Anyone having an item of business to present to the Waurika City Commissioners are requested to sign in prior to the meeting and will be required to limit their presentation to three (3) minutes. To ensure compliance with the Oklahoma Open Meeting Act no action will be taken on information received from Citizen Comments, nor will there be any feedback from the Commissioners.*

6. Consent Docket: *The following items are considered routine by the Waurika City Commissioners and will be enacted with one motion. Discussion desired on any item, that item will be removed from the Consent Agenda and considered separately.*

A. Acceptance of the Minutes of the November 08, 2021, Regular Meeting.

B. Pay invoice S103486338.021 for \$ 7,100. from UTS

C. Pay invoice S103486338.023 for \$ 8,490. from UTS

- D. Acknowledgement of the General Fund Claims.
- E. Appoint Biff Eck to Charter Review Board
- F. Appoint Andrew Benedict to Charter Review Board
- G. Appoint Cody Simmons to Charter Review Board
- H. Appoint Kyote Dunn to Charter Review Board (Ex Officer)
- I. Appoint Krissy Torres to Board of Adjustments.

**Jacob Eck accepted items ADEFGHI from the consent docket; Second by Adam Brinson  
Ayes: Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett  
Nays: None**

**Jacob Eck made a motion to go back and remove B, C, And D; Second by Henry Lara  
Ayes: Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett  
Nays: None**

7. Discussion, consideration, and possible action on items removed from the Consent Docket.

**Jacob Eck Asked what the findings were on the invoices on B & C. Kyote Dunn informed them that it was on the contract so it would need to be paid.**

**Henry Lara inquired on the Zero Turn mower repair and if it was still under warranty. Kyote Dunn responded with yes it was still under warranty by the repair was a result of something that was not covered under the warranty.**

**Jacob made a motion to approve items A & B; Second by Adam Brinson.**

**Ayes: Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett**

**Nays: None**

**Jacob Eck made a motion to accept item D; Second by Henry Lara**

**Ayes: Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett**

**Nays: None**

8. Discussion, consideration, and possible action on bids for CDBG Grant # 18213 CDBG 20, 12" Sewer Line Replacement Project and authorize the mayor to sign CDBG and contract related documents.

**Skipped to # 10 due to that needed to be addressed before we could discuss # 8**

**Jacob Eck made a motion to accept the bid from Miller Construction in the \$360,875 for the CDBG grant # 18213 CDBG 20, 12" Sewer Line Replacement Project; Second by Adam Brinson.**

**Ayes: Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett**

**Nays: None**

9. Discussion, consideration, and possible action on Section 3 Resolution # 12132021-18 and Plan for grant # 18213 CDBG 20, 12" Sewer Line Replacement Project. **No Action**

10. Discussion, consideration, and possible action on Increasing City Matching Funds on CDBG 12” Sewer Line Replacement Project, Grant # 18213 CDBG 20, from \$189,350 to \$225,225 to cover additional costs due to bids higher than original budget.  
**Adam Brinson made a motion to accept increasing City Matching Funds on CDBG 12” Sewer Line Replacement Project, Grant # 18213 CDBG 20, from \$189,350 to \$225,225; Second by Sharon Duncan**  
**Ayes: Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett**  
**Nays: None**
11. Discussion, consideration, and possible action to allow City Manager to apply for LIHWAP Program that provides financial help to low-income households with water bills and negotiate into possible contract.  
**Adam Brinson made a motion to accept allowing the City Manager to apply for the LIHWAP program; Second by Henry Lara**  
**Ayes: Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett**  
**Nays: None**
12. Discussion, consideration, and possible action on authorizing City Manager to apply for 2022 TAP Grant.  
**Bill Everett made a motion to authorize City Manager to apply for the 2022 TAP grant; Second by Jacob Eck**  
**Ayes: Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett**  
**Nays: None**
13. Discussion, consideration, and possible action to declare Police Department Humvee vin and authorize city manager to put out for competitive bids and/or Iron Market.  
**Adam Brinson made a motion to surplus Humvee and go out for bids and/or put on the Iron Market for 45 days: Second by Bill Everett**  
**Ayes: Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett**  
**Nays: None**
14. Discussion, consideration, and possible action to purchase a 2022 Ford F250 Crew Cab, from Bill Knight, for \$38,821 for the Fire Department from the State Contract.  
**Bill Everett made a motion to allow the purchase of the 2022 Ford F250 from Bill Knight for \$38,821 for the Fire Department from the State Contract as long as it doesn’t cost the city any money: Second by Henry Lara**  
**Ayes: Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett**  
**Nays: None**
15. Department Reports provided by City Clerk/Code Enforcement, Court Clerk, Fire Dept., Police Dept., Street Dept., and City Manager.  
**City Manager Kyote Dunn discussed the water line that was broken by a boring company. He also announced the City of Waurika was granted the 2022 REAP grant. Chief Peck discussed his new laptop that was donated. Peck discussed that having the laptop would allow them to spend more time on the streets and about town while still being able to do paperwork and reports.**
16. Discussion, consideration, and possible action to accept financial reports by RS Meacham.

**Bill Everett made a motion to accept the financial report as reported by RS Meacham; Second by Jacob Eck**

**Ayes: Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett**  
**Nays: None**

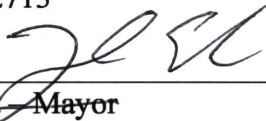
17. Adjourn.

**Henry Lara made a motion to adjourn; Second by Sharon Duncan**

**Ayes: Adam Brinson, Sharon Duncan, Jacob Eck, Henry Lara, Bill Everett**  
**Nays: None**

Filed in the office of the Waurika City Clerk and posted in the Community Notification Box at the front of the Waurika City Hall on **Friday**, the **10<sup>th</sup>** day of **December, 2021** at 3:00 PM.

Bill Everett – Mayor  
122 S. Main  
Waurika, OK, 73573  
(580) 228-2713

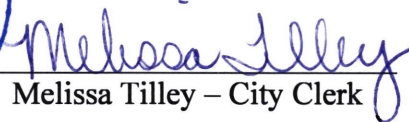


~~Bill Everett – Mayor~~

Jacob Eck - Vice Mayor



ATTEST:

  
Melissa Tilley – City Clerk

(SEAL)