

City of Waurika, Oklahoma



CITY COMMISSION CHAMBERS
122 S. Main
Waurika, OK 73573
REGULAR MEETING
WAURIKA CITY COMMISSION
Monday, February 13, 2023
6:00 P.M.
MINUTES

(FOLLOWING ANY BOARD OF ADJUSTMENTS, PLANNING & ZONING, & WAURIKA DEVELOPMENT TRUST MEETINGS)

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its city/Trust manager, staff, attorney or to the recommending board, commission, or committee.

1. Call to Order

6:00 p.m.

2. Invocation

Curtis Plant

3. Flag Salute.

- A. Pledge of Allegiance to United States of America.
- B. Official Salute to the State Flag of Oklahoma

4. Roll Call: Krissy Torres, Sharon Duncan, Henry Lara, Jana Gaines, Jacob Eck

Present: Krissy Torres, Sharon Duncan, Henry Lara, Jana Gaines, Jacob Eck
Absent: None

5. Citizen Comments: *Anyone wishing to speak to the Waurika City Commissioners to address an item on the agenda are requested to sign in prior to the meeting and will be required to limit their presentation to three (3) minutes. There will be no possible action nor any possible discussion from the Commissioners until that item is up for consideration by the Commissioners. To ensure compliance with the Oklahoma Open Meeting Act there will be no Public Comments on Non-Agenda Items.*

None

6. Consent Docket: *The following items are considered routine by the Waurika City Commissioners and will be enacted with one motion. Discussion desired on any item, that item will be removed from the Consent Agenda and considered separately.*

- A. Acceptance of the Minutes of the January 09, 2023, Regular Meeting.
- B. Acceptance of the Minutes of the January 23, 2023, Special Meeting
- C. Acknowledgement of the General Fund Claims.
- D. Acknowledgement of GO Bond Sinking Funds Claims.

Krissy Torres made a motion to accept consent dockets A, B, C, and D; Second by Henry Lara

Ayes: Krissy Torres, Sharon Duncan, Henry Lara, Jana Gaines, Jacob Eck
Nays: None

7. Discussion, consideration, and possible action on items removed from consent docket.
8. Discussion, consideration, and possible action regarding tearing down the old DOC Work Center building.

Sharon Duncan made a motion to allow England Construction to tear down the old DOC work center building; Second by Krissy Torrez

Ayes: Krissy Torres, Sharon Duncan, Henry Lara, Jana Gaines, Jacob Eck
Nays: None

9. Discussion, consideration and possible action to approve spending \$30,000 which will be reimbursed by ASCOG grant upon completion for new Fire Department building.

Krissy Torres made a motion to approve spending \$30,000 for the new Fire Department building, which will be reimbursed by the ASCOG grant upon completion; Second by Henry Lara

Ayes: Krissy Torres, Sharon Duncan, Henry Lara, Jana Gaines, Jacob Eck
Nays: None

10. Discussion, consideration, and possible action on Update to Fee arrangement for Amanda Mullins, PLLC from \$165 per hour to \$185 per hour beginning July 1, 2023.

Sharon Duncan made a motion to approve the update to fee arrangement for Amanda Mullins, PLLC from \$165 per hour to \$185 per hour beginning July 1, 2023; second by Jacob Eck

Ayes: Krissy Torres, Sharon Duncan, Henry Lara, Jana Gaines, Jacob Eck
Nays: None

11. Discussion, consideration, and possible action on approving the Community Development Block grant in the amount of \$600,000 with dollar-for-dollar match.

Krissy Torres made a motion to approve the Community Development Block grant in the amount of \$600,000 with dollar-for dollar match; Second by Sharon Duncan

Ayes: Krissy Torres, Sharon Duncan, Henry Lara, Jana Gaines, Jacob Eck
Nays: None

12. Discussion, consideration, and possible action to earmark \$600,000 in City funding for the CDBG grant.
 Krissy Torres made a motion to earmark \$600,000 in city funding for the CDBG grant; Second by Sharon Duncan

Ayes: Krissy Torres, Sharon Duncan, Henry Lara, Jana Gaines, Jacob Eck
Nays: None

13. Discussion, consideration, and possible action on authorizing David White, P.E. as engineer of CDBG grant project.

Sharon Duncan made a motion to authorize David White, P.E. as engineer of CDBG grant project; Second by Henry Lara

Ayes: Krissy Torres, Sharon Duncan, Henry Lara, Jana Gaines, Jacob Eck
Nays: None

14. Discussion, consideration, and possible action on authorizing City Manager to work up a standard agreement with Millie Vance to administer the CDBG grant.

Sharon Duncan made a motion to authorize City Manager to work up a standard agreement with

Millie Vance to administer the CDBG grant; Second by Krissy Torrez
Ayes: Krissy Torres, Sharon Duncan, Henry Lara, Jana Gaines, Jacob Eck
Nays: None

15. Discussion, consideration, and possible action on Resolution 02132023-05

A RESOLUTION OF THE MAYOR AND BOARD OF CITY COMMISSIONERS OF THE CITY OF WAURIKA, JEFFERSON COUNTY, STATE OF OKLAHOMA, AMENDING THE MASTER FEE SCHEDULE FOR SERVICES ADOPTED ON JULY 27, 2022 TO ADD METER TAMPERING AND METER REMOVAL FEE.

Sharon made a motion to accept Resolution 02132023-05; Second by Henry Lara
Ayes: Krissy Torres, Sharon Duncan, Henry Lara, Jana Gaines, Jacob Eck
Nays: None

16. Discussion, consideration, and possible action on Authorizing City Clerk to apply for the \$1,000 2023 Community Improvement reimbursement grant through Oklahoma Code Enforcement Association.

Krissy Torres made a motion to allow City Clerk to apply for the \$1,000 2023 Community Improvement reimbursement grant through Oklahoma Code Enforcement Association: Second by Jacob Eck
Ayes: Krissy Torres, Sharon Duncan, Henry Lara, Jana Gaines, Jacob Eck
Nays: None

17. Discussion, consideration, and possible action regarding presentation of Fiscal Year 2021-2022 audit with FSW&B

Jacob Eck made a motion to accept the FY 2021-2022 audit: Second by Henry Lara
Ayes: Krissy Torres, Sharon Duncan, Henry Lara, Jana Gaines, Jacob Eck
Nays: None

18. Department Reports provided by City Clerk/Code Enforcement, Court Clerk, Fire Dept., Police Dept., Street Dept., and City Manager.

19. Financials presented by RS Meacham.

20. Adjourn.

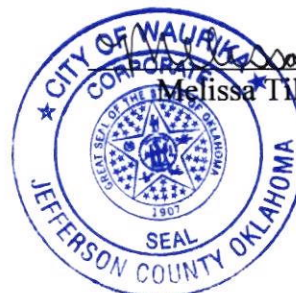
Henry Lara made a motion to adjourn; Second by Jacob Eck
Ayes: Krissy Torres, Sharon Duncan, Henry Lara, Jana Gaines, Jacob Eck
Nays: None

Filed in the office of the Waurika City Clerk and posted in the Community Notification Box at the front of the Waurika City Hall on **Friday, the 10th day of February, 2023 at 1:30 P.M.**

Jacob Eck – Mayor
 122 S. Main
 Waurika, OK, 73573
 (580) 228-2713

Jacob Eck – Mayor

ATTEST:



Melissa Tilley – City Clerk

(SEAL)